

TRUMBULL COUNTY COMMISSIONERS

160 HIGH STREET, N.W.
WARREN, OHIO 44481-1093
330-675-2451
Fax: 330-675-2462

Commissioners
Mauro Cantalamessa
Niki Frenchko
Denny Malloy

Clerk
Paula J. Vivoda-Klotz

September 7, 2023

The following action was taken by the Board of Trumbull County Commissioners on September 7, 2023, and duly recorded in the Journal Volume 157, Page(s) 25953.

**RE: APPROVE RENEWAL
CITIZEN PARTICIPATION POLICY PY2023
FOR TRUMBULL COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM
EFFECTIVE SEPTEMBER 1, 2023-AUGUST 31, 2024
AND AUTHORIZE DENNY MALLOY TO
EXECUTE DOCUMENTS**

MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to request that the Board of Trumbull County Commissioners authorize the renewal of the attached Citizen Participation Policy for PY2023. The Citizen Participation Policy is a required element of the County's Community Development Block Grant (CDBG) Program. This policy takes effect on September 1, 2023, for program year 2023 and extends through August 31, 2024. The Citizen Participation Policy is an annual policy that is reviewed, revised and renewed each program year AND to authorize Denny Malloy, President of the Board of Trumbull County Commissioners to execute any and all documents. The Trumbull County Planning Commission is responsible for carrying out public outreach activities related to the CDBG Program. The policy ensures that all persons living in Trumbull County have access to information pertaining to CDBG programs, particularly those programs that target low and moderate-income persons. In addition, a detailed procedural process is defined within the policy for registering citizen complaints. All of the referenced documents in the Citizen Participation Policy can be viewed at the offices of the Trumbull County Planning Commission, 185 East Market Street, 2nd Floor, Suite A, Warren, Ohio 44481 between the hours of 8:30 a.m. and 4:30 p.m. daily, except on legal holidays and weekends.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

CERTIFICATION

I, Lisa DeNunzio Blair, Interim Clerk of the Board of County Commissioners, Trumbull County, Ohio, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Trumbull County Commissioners on September 7, 2023, and is duly recorded in their Journal Volume 157, Page(s) 25953.

Lisa DeNunzio Blair, Interim Clerk
Board of County Commissioners

/cs

cc: Planning Commission

PY2023 CDBG Community Development Program Citizen Participation Policy

A Citizen Participation Policy is a required element of the Community Development Block Grant (CDBG) Program. Trumbull County, Ohio, proposes the following activities be included in the Citizen Participation Policy pursuant to the guidelines set forth in the *PY2023 Citizen Participation Plan* (24 CFR Part 91.115): The State of Ohio Consolidated Plan: Prepared by the Ohio Department of Development.

Implementation Efforts

Implementation of the Citizen Participation Policy for Trumbull County, Ohio, will be the responsibility of the administrator, the Trumbull County Planning Commission, on behalf of the grantee; the Board of Trumbull County Commissioners. All information herein can be obtained by visiting the 2nd Floor Office of the Trumbull County Planning Commission, 185 East Market Street, Suite A, Warren, Ohio 44481, (330) 675-2480 or by referencing the Planning Commission and the Commissioners' web sites under the heading Community Development Block Grant (CDBG) Programs at <http://www.planning.co.trumbull.oh.us/> and <http://commissioners.co.trumbull.oh.us>.

A grant under section 42 U.S. Code § 5306 may be made only if the grantee certifies that it is following a detailed citizen participation plan which provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which Section 106 and CDBG funds are proposed to be used and provides for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction, provides citizens with reasonable and timely access to local meetings, information, and records relating to the grantee's proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this chapter, provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee, provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the disabled population, provides for a timely written answer to written complaints and grievances, within 15 working days where practicable; and identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. This paragraph may not be construed to restrict the responsibility or authority of the grantee for the development and execution of its community development program. Based on the above requirements set forth under 42 U.S. Code § 5306 the Trumbull County Citizen Participation Policy is planned for implementation in the following manner. Trumbull County will ensure that accommodations are available for persons with disabilities and Limited English Proficiency.

Advertisement of the CDBG Community Development Program and activities through:

- The local newspapers

- Brochures available at: libraries/government buildings/community facilities
- Board of Trumbull County Commissioners' web site
- Announcements at public meetings

Records available during working hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, except holidays, including copies of:

- Citizen Participation Policy
- Citizen Complaint Procedure Form
- Public Hearings or Comment Notices
- Notices to Local Jurisdictions
- Meeting Minutes
- Meeting Attendees
- Citizen Complaint Responses
- Program Regulations
- Applications
- Status Reports and Performance Reports
- Activity Guidelines
- Other Correspondence

The Citizen Complaint Procedure includes:

- A formal, written complaint form to be filled out in entirety by the grantee's client **(see attached Citizen Complaint Form)**.
- A review of the complaint forms by the grantee.
- Initial correspondence with grantee's client, either by telephone, e-mail or letter, will not exceed 15 days past the generation date of the complaint form.
- Initial correspondence will be made by the Trumbull County Planning Commission, a representative of the grantee hereinafter referred to as grantee, unless otherwise indicated on the complaint form.
- The grantee may request the CEO to review the case and recommend a resolution.
- The grantee will establish a review committee for citizen's complaints. Meetings will be scheduled if the complaint is not rectified during the initial correspondence. Those in attendance will include the grantee's client, a representative of the grantee, a local governing official, and any other parties affiliated with the complaint matter if necessary. The review committee will serve a term of one year. The grantee may not serve on the committee; however, they may attend the complaint meeting.
- The grantee's client may submit a written description of their complaint to the committee and/or make a presentation.
The review committee must notify the grantee's client and the grantee of its decision within 10 days after the date of the meeting.
- If the aforementioned activities fail to resolve the complaint made by the grantee's client, the grantee must utilize the services of a Dispute Resolution/Mediation Program. The costs associated with mediation are eligible CDBG administrative costs.

- If the aforementioned activities fail to resolve the complaint of the grantee's client, the grantee may contact the Office of Community Development (OCD), detailing the complaint and verifying its compliance with the above activities. OCD will then review the complaint.

The CDBG Citizen Complaint Procedure detailed above is based on the Community Housing Improvement Program Client Complaint Procedure: *Ohio Small Cities CDBG Program Policy Book and in accordance with 24 CFR 570.486, ORC 121.22, ORC General Provisions, Chapter 7 and Ohio House Bill 51.*

Public Hearings or Comment Notices

The CDBG Administrator and any other grant program administrator/recipient must provide citizens with reasonable and timely access to local meetings, information, and records related to the grantee's proposed use of funds, as required by regulations of the secretary, and relating to actual funds under this title (Chapter 9, Citizen Participation: *The ABC's of CDBG*).

The following public hearings will be scheduled by the grantee and CEO as required by CDBG regulations:

The First Public Hearing must be conducted at the initial stage of application preparation. Information to be conveyed at the first public hearing should include:

1. National and state program objectives.
2. Estimated amount of funds available to the community.
3. An overview of available programs and their requirements.
4. Performance of the locality in past CDBG programs, if applicable.
5. Date of the second public hearing.
6. Date the application is due to the OCD in OCEAN.
7. Citizen views and comments.

Trumbull County must maintain a sign-in sheet and minutes for the hearing in its files. Notice of the hearing must be published at least seven days prior to the hearing, and at minimum must include a summary of the programs and amounts available.

Trumbull County has chosen the option of Publication in A Newspaper that Serves the Area as defined in OCD 23-02 Policy Notice (**See attached Policy Notice**).

The Second Public Hearing must be conducted after projects have been identified by the local government, but before applying to OCD. The second public hearing should take place no fewer than seven calendar days after the first public hearing to allow for public comment. The second public hearing should cover project specific information, including:

1. Which projects the community has selected to be included in the application.
2. The amount of CDBG and other funds allocated for each project.

3. The location of each project.
4. The timetable for completion of each project.
5. Which CDBG national objective each project will meet.
6. Citizen views and comments.

Trumbull County must maintain a sign-in sheet and minutes for the hearing in its files. Notice of the hearing must be published at least seven days prior to the hearing, and at minimum must include a list of selected projects, locations, and project amounts. Trumbull County has chosen the option of Publication in A Newspaper that Serves the Area as defined in OCD 23-02 Policy Notice (See attached Policy Notice).

- Minutes of both public hearings must be maintained in the grantee's Citizen Participation File. The minutes must be accompanied by a list of attendees at each hearing.
- Any written citizen's comments or complaints provided at the public hearings or during the implementation of the program must be maintained in the grantee's Citizen Participation File.
- Citizen complaints regarding the planned or actual implementation of the program must be responded to promptly in writing within 7 days. At the time the response is made, a copy of the complaint and the response must be sent to ODOD. The response to a citizen complaint should include any remedial action(s) that the grantee will undertake.

Between the first public hearing and the second public hearing, Trumbull County formally solicits Block Grant proposals from eligible organizations, individuals, other governmental units, or other sub- recipients.

A public hearing is also required if the CDBG Program is amended, where citizens have an opportunity to review and comment on any substantial changes made to the initial CDBG Program. The information conveyed in the amendment hearing should be the same as that of the second public hearing.

Deficiencies to be aware of and address:

Lack of participation by low- and moderate-income persons, minority persons and affected residents:

The grantee should advertise public hearings by publishing brochures and distributing them in social service agencies, commercial centers and public libraries, especially in the vicinity of the proposed CDBG program activity.

Failure to provide adequate information to residents:

The grantee will provide adequate information to residents if: 1). The above-mentioned standards are met for both public hearings; and 2). Meetings are held to finalize proposed projects.

Key program documents readily available:

The grantee will have a copy of the ODOB Consolidated Plan for the most current program year and other relevant documents at each public meeting.

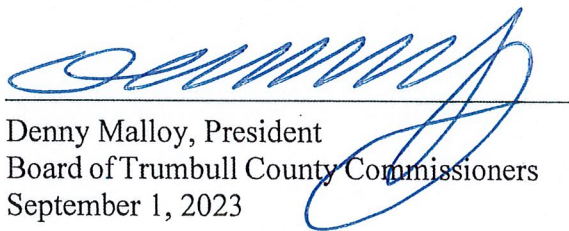
Public notices which do not contain required information:

Public notices will adhere to the CDBG guidelines set forth herein.

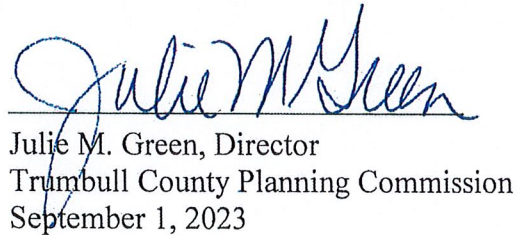
Failure to document public hearings:

The public hearing will be documented according to the guidelines set forth herein, including agendas, minutes, attendance sheets, and comments or complaints.

We, the undersigned promise to adhere to the Citizen Participation Policy detailed herein for CDBG Programs.



Denny Malloy, President
Board of Trumbull County Commissioners
September 1, 2023



Julie M. Green, Director
Trumbull County Planning Commission
September 1, 2023

Citizens Complaint/Comment Form

PY _____ Community Development Block Grant _____ Program

Grant Number _____

Date _____

Name _____

Address _____

Telephone _____ E-Mail _____

Type of Inquiry _____ Walk-In _____ Telephone _____ Written Comment _____ E-Mail

Description of Complaint/Comment _____

Intake Person's Signature _____ Date _____

Constituent's Signature _____ Date _____

~Initial correspondence with constituent, either in person, by telephone, e-mail or letter, will not exceed
15 days past the generation date of the complaint form~

Office Use Only

Type of Complaint _____ Fair Housing _____ Contractor _____ Program

Action Taken _____ No response necessary _____ Complaint/comment read to caller

_____ Citizen complaint/comment form mailed to constituent for signature

on _____

Staff Person's Initials _____ Title _____ Date _____
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Department of
Development

Community Services Division
Office of Community Development
77 South High Street
Columbus, Ohio 43215
Phone: (614) 466-2285

Policy Notice OCD 23-02
Supersedes Policy Notice OCD 07-01

Effective Date: April 10, 2023

SUBJECT: Citizen Participation Requirements

ISSUED: April 10, 2023

DISTRIBUTED TO: Office of Community Development Award Recipients and their Affiliates

APPLICABILITY

Community Development Block Grant (CDBG)-funded Awards:

- Community and Economic Development Programs
- Community Housing Impact and Preservation Program (CHIP)
- Flexible Grant Program
 - New Horizons Fair Housing Program

SUMMARY OF CHANGES

- Streamlines the alternative hearing notice options originally provided in Policy Notice OCD 07-01.
- Clarifies and incorporates issued guidance on the citizen participation process into policy.
- Provides a hybrid model for public meetings in accordance with Ohio's Open Meetings law.
- Reduces publication requirement from 10 days prior to hearing to seven days prior to hearing.

CITATIONS

- [24 C.F.R. 570.486](#)
- [O.R.C. 121.22](#)
- [O.R.C. General Provisions, Chapter 7](#)
- [Ohio House Bill 51](#)

PROGRAM POLICY

Office of Community Development (OCD) award recipients must provide for and encourage citizen participation and ensure residents will be given reasonable and timely access to local meetings, information, and records relating to the proposed and actual use of CDBG funds. The purpose of the citizen participation process is to assure CDBG-funded programs address locally identified needs benefitting low- and moderate-income (LMI) individuals or remediating conditions of slum and blight.

Local Citizen Participation Plan

Local governments applying for CDBG-funded programs must adopt a citizen participation plan. The plan, at minimum, must include:

1. Accommodations for participation by LMI individuals, those who are residents of slum and blight areas, and of areas in which Section 106 funds are proposed to be used.
2. Standards for reasonable and timely access to local meetings, information and records relating to the grantee's proposed, and actual, use of grant funds.
3. Provisions for technical assistance to groups representing LMI individuals requesting such assistance in developing project proposals.
4. A complaint process which provides for a timely response to complaints and grievances, within 15 working days where practical.
5. Access to public hearings where citizens may provide comments and questions at all stages of the community development programs, including the development of needs, the review of proposed activities, and review of program performance. Hearings shall take place after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for people with a disability.
6. Provisions for meeting the needs of non-English-speaking residents in the case of a public hearing where a significant number of non-English-speaking residents can be reasonably expected to participate.

The local government must review, update, and re-adopt the citizen participation plan regularly, no fewer than every six years. Where the local government is a county which applies on behalf of dedicated cities, the county must fulfill citizen participation requirements on behalf of the jurisdiction(s).

General Requirements

A minimum of two public hearings are required before a local government may apply for funding. Together, the hearings must cover community development and housing needs (including affirmatively furthering fair housing), development of proposed activities, and a review of program performance. Each hearing must be preceded by adequate public notice.

Temporary authority for members of a public body to meet by means of teleconference or video conference because of the COVID-19 pandemic expired on June 30, 2022. Pursuant to Ohio's Open Meetings Act, local governments must provide accommodations for the public to attend the public hearing in person. Public bodies may broadcast or livestream meetings if the public has the option of attending the meeting in person.

First Public Hearing

The first public hearing should be conducted at the initial stage of application preparation. Information to be conveyed at the first public hearing should include:

- National and state program objectives.
- Estimated amount of funds available to the community.
- An overview of available programs and their requirements.
- Performance of the locality in past CDBG programs, if applicable.
- Date of the second public hearing.
- Date the application is due to the OCD in OCEAN.
- Citizen views and comments.

The community must maintain a sign-in sheet and minutes for the hearing in its files.

Notice of the hearing must be published at least seven days prior to the hearing, and at minimum must include a summary of the programs and amounts available. For notification methods, see below.

Second Public Hearing

The second public hearing should be conducted after projects have been identified by the local government, but before applying to OCD. The second public hearing should take place no fewer than seven calendar days after the first public hearing to allow for public comment. The second public hearing should cover project-specific information, including:

- Which projects the community has selected to be included in the application.
- The amount of CDBG and other funds allocated for each project.
- The location of each project.
- The timetable for completion of each project.
- Which CDBG national objective each project will meet.
- Citizen views and comments.

The community must maintain a sign-in sheet and minutes for the hearing in its files.

Notice of the hearing must be published at least seven days prior to the hearing, and at minimum must include a list of selected projects, locations, and project amounts. For notification methods, see below.

Amendment Public Hearing

A public hearing may also be required as part of the grant amendment process if the proposed amendment constitutes a substantial change to the scope of the grant agreement. The primary purpose of an amendment public hearing is to provide citizens with an opportunity to review and comment on such a substantial change in a grantee's CDBG program. The notice publication and requirements for an amendment public hearing should follow the format for the second public hearing detailed above.

Methods of Notification

The community may choose between the following two options for notifying the public of an upcoming hearing:

1. Publication in a Newspaper

A standard public hearing notification must be published in the legal section or in the non-classified section of a newspaper of general circulation at least seven days prior to the public hearing.

2. Public Posting and General Outreach

No newspaper publication is required, but the community must meet the following requirements:

- a. A notice must be posted in common areas of at least five local administrative offices (i.e., city hall or county administrative building) where it is accessible and visible to the public at least seven days prior to the public hearing; and,
- b. The community must utilize at least five outreach outlets listed below to notify the public about the hearing:
 - Community website
 - Public social media accounts
 - Public library or school
 - Cable TV public access channel

- Community center
- Community Action Agency
- Public Housing Authority
- Local workforce development office
- Other public or private agencies and institutions serving the general public
- Direct contact with households (i.e. mailing, flyer, etc.)

COMPLIANCE MEASURES

OCD will review citizen participation compliance during the monitoring of the grant files, prior to grant closeout.

ADDITIONAL GUIDANCE

[Ohio Attorney General Sunshine Laws Publications](#)

[Ohio Attorney General Open Book July 2022](#)

**PY2023 Community Development Block Grant
(CDBG) Community Development Allocation
Program General Public Hearing for Trumbull
County, Ohio**

**WHAT: PY2023 CDBG Community
Development Allocation Program
General Public Hearing**

**WHERE: Howland Township
Administration Building
205 Niles Cortland Rd. NE
Warren, Ohio 44484**

WHEN: Tuesday, February 21, 2023, at 6:00 p.m.

**Please Post Information on the Public Hearings in an
Accessible Location to Encourage Public Participation**

**TRUMBULL COUNTY COMMUNITY DEVELOPMENT IMPLEMENTATION STRATEGY (CDIS)
STAKEHOLDER MEETING SCHEDULE FOR 2023**

**PLEASE DISTRIBUTE TO EVERY PERSON IN YOUR TOWNSHIP, CITY, VILLAGE, AGENCY, OFFICE,
ETC.**

A meeting of the Trumbull County Community Development Implementation Strategy (CDIS) Stakeholder Group has been scheduled for three different dates in order to gather input on the county's community and economic development needs. See table for schedule below. The Ohio Department of Development (ODOD) requires all CDBG grantees, as of PY2015, to prepare a CDIS to help grantees to identify and prioritize potential funding opportunities. The ODOD has recommended potential stakeholders to grantees, including regional planning agencies, economic development organizations, neighborhood groups and others, to be invited to meet with community officials to discuss the county's needs and how to obtain funding for projects to meet those needs.

This meeting is an additional requirement for citizen participation beyond the two public hearings that must be held each year by grantees of the CDBG Program. The first public hearing for each grantee is the General Public Hearing for the program year, which describes the state's CDBG Program, including both annual allocations and competitive grants. The second public hearing is application-specific, and must be held for every CDBG grant that the community applies for during the program year.

Trumbull County's first public hearing for the PY2023 CDBG Program has been scheduled for 6:00 pm. on Tuesday, February 21, 2023 at the Howland Township Administration Office, 205 Niles Cortland Rd. NE, Warren, Ohio 44484. The second public hearing will be scheduled before the CDBG grant application is submitted, and after the county has identified the projects that will be included in the grant application.

Trumbull County has scheduled three (3) CDIS Stakeholder Meetings during the months of March and April in addition to the required public hearings mentioned above. The meetings are:

Meeting No.	Location	Date	Time
1	West Farmington Senior Center 150 W College St., West Farmington, OH 44491	March 9, 2023	6:00PM
2	Trumbull County Board of Developmental Disabilities 45 North Rd., Niles, OH 44446	March 23, 2023	6:00PM
3	Liberty Township Administration Building 1315 Churchill Hubbard Rd. Youngstown, OH 44505	April 6, 2023	6:00PM

The CDIS Stakeholder Meetings will provide an opportunity for community stakeholders to identify community and economic needs throughout Trumbull County and recommend projects that could be implemented to meet those needs. Although the county has extremely limited funds to expend through its CDBG allocation and has prioritized competitive set-aside programs and sanitary sewer construction in "unsewered areas of concern" as the greatest need, it will be helpful to receive input from the stakeholder groups on what their perceived needs are, and any ideas on how to implement solutions.

We look forward to meeting with the stakeholders and public officials at the CDIS Stakeholder Meetings and the required public hearings to hear your suggestions and ideas related to community and economic development opportunities for the entire county. Please share the meeting schedule with every person in your township, city, village, agency, office, etc. to encourage public participation. If you are willing, please post this notice in an accessible location. If you have any questions or require additional information, please contact Emily Moran at 330-675-2706 or by e-mail at Emily.Moran@co.trumbull.oh.us.

Trumbull County, Ohio
PY2023 Community Development Block Grant Programs
Application Instructions

Application Instructions

Applications must be delivered no later
than Friday, April 21, 2023 at 4:00 p.m. to the:

Trumbull County Planning Commission Office, 2nd Floor, Ste. A
Attn: Emily Moran, Grants Coordinator
185 East Market Street, NE
Warren, Ohio 44481
Phone (330) 675-2706
Fax (330) 675-2790

Or by e-mail at Emily.Moran@co.trumbull.oh.us

Community Development Block Grant (CDBG) Application Instructions

A complete CDBG Application includes the following:

1. Application Cover Sheet including:
 - Applicant's Name
 - Street Address
 - Mailing Address (if different from street address)
 - City and Zip Code
 - Phone, Fax, E-Mail
 - Brief description of project (3-5 Sentences)
 - Certification that all information submitted for consideration for allocation of CDBG funds is true and accurate
 - Signature, date and phone number of authorized official
2. Proposal Narrative - three pages maximum not including exhibits (exhibits include maps and engineering specifications) and attachments including:
 - The need for a Community Development Block Grant
 - The objective of the project - National Objective met as result of implementing this project
 - Budget, including itemizations
 - Engineering/construction cost estimate including the cost of bonds and federal prevailing wage rates
 - Map of project area/location
3. One original and two copies of the application printed single-sided on 8 1/2-inch by 11-inch paper with all pages numbered consecutively.

Applications must be delivered by Friday, April 21, 2023, to:

**Trumbull County Planning Commission Office, 2nd Floor
Attn: Emily Moran, Grants Coordinator
185 East Market Street, 2nd Floor, Ste. A
Warren, Ohio 44481
(330) 675-2706
Fax (330) 675-2790**

Background:

Trumbull County, Ohio was awarded \$578,000 from the Ohio Department of Development (ODOD) Community Development Block Grant (CDBG) Program in PY2021 for a two-year period through the Community Development Allocation Program. The PY2023 Community Development Allocation is expected to be approximately the same amount for the next two-year grant cycle. In addition, the Ohio Department of Development has structured their programs in such a way that in order to competitively apply for the Critical Infrastructure Grant Program, the Neighborhood Revitalization Program and the Downtown Revitalization Program, Trumbull County must utilize Community Development Allocation funds as leverage in order to maximize the chances of receiving additional CDBG funds for our county. The funds, administered by ODOD, originate with the United States Department of Housing and Urban Development (HUD). The purpose of the CDBG Program is to implement a wide range of community development activities directed towards revitalizing neighborhoods, economic development and providing improved facilities and services.

In the recent past, the highest priorities have been the construction of sanitary sewer and water lines in low- and moderate-income target areas. These activities remain a high priority for Trumbull County. Priority rankings are applied to all projects submitted for consideration however the most points will be awarded to those projects that are part of a competitive grant program. See ODOD Consolidated Plan for more details on these programs.

Trumbull County is required to give maximum feasible priority to activities that **benefit low- and moderate-income persons or aid in the prevention or elimination of slums or blight**. These two categories of activities are referred to as the *CDBG National Objectives*.

CDBG funds may be used for **Eligible Activities** that meet a CDBG National Objective. Eligible activities may include, but are not limited to:

1. Acquisition of real property as part of a larger project
2. Relocation and demolition
3. Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes although with the new competitive grant rules some of these activities are not eligible projects

Activities not eligible for CDBG funding include, but are not limited to:

1. Construction of new housing
2. Acquisition, construction, or reconstruction of buildings for the general conduct of government

Starting in PY2015, all grantees were required to convene multiple Community Development Implementation Strategy meetings. See additional handout herein for more information.

For a more comprehensive list of eligible and ineligible activities or any questions on the application, please contact Emily Moran at Emily.Moran@co.trumbull.oh.us or at 330-675-2706.

Tribune Chronicle

Saturday ♦ February 11, 2023

9005

Legal & Public Notices

NOTICE OF TRUMBULL COUNTY, OHIO PY2023 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GENERAL PUBLIC HEARING NO. 1

The County of Trumbull intends to apply to the Ohio Development Services Agency for funding under the Community Development Block Grant (CDBG) Small Cities Program, a federally funded program administered by the state. The County of Trumbull is eligible for approximately \$578,000 of Program Year 2023 CDBG funding, providing the allocation is similar to PY2021 and that Trumbull County meets applicable program requirements.

There are also various competitive programs that the county is eligible to apply for annually including but not limited to the Economic Development, Community Housing Impact and Preservation, Residential Public Infrastructure, Neighborhood Revitalization, Critical Infrastructure and Downtown Revitalization Programs. The County may apply for funding through each of these programs according to the threshold limits defined for each grant in the PY2023 Consolidated Plan prepared by the Office of Community Development; Ohio Department of Development. Eligibility requirements and criteria for these programs are detailed in the State of Ohio's Consolidated Plan available on their website at <http://www.development.ohio.gov>.

The first of two (or more) public hearings will be held on Tuesday, February 21, 2023, at 6:00 P.M. at the Howland Township Administration Building located at 205 Niles Cortland Rd NE, Warren, OH 44484. The CDBG program can fund a broad range of activities including economic development projects, street, water supply, drainage and sanitary sewer improvements, park acquisition and improvements, demolition of unsafe structures, rehabilitation of housing, and neighborhood facilities. The activities must be designed to primarily benefit low- and moderate-income (LMI) persons or aid in the prevention or elimination of slums and blight.

In addition to the first General Public Hearing, Trumbull County is required to hold Community Development Improvement Strategy (CDIS) Sessions. There are three (3) CDIS Sessions scheduled in March and April; the first CDIS session will be conducted at the West Farmington Senior Center, 150 W College St., West Farmington, OH 44491 on March 9, 2023, at 6:00 P.M. The second CDIS session will be conducted at the Trumbull County Board of Developmental Disabilities, 45 North Road, Niles, OH 44446 on March 23, 2023, at 6:00 P.M. The third and final CDIS session will be conducted at the Liberty Township Administration Building, 1315 Churchill Hubbard Road, Youngstown, OH 44505 on April 6, 2023, at 6:00 P.M.

Community Development Improvement Strategy (CDIS) stakeholders, including representatives from each eligible city, village and township within Trumbull County, private entities, non-profit agencies, and the general public, are encouraged to attend the first General Public Hearing on Tuesday, February 21, 2023, at 6:00 P.M. and the three (3) CDIS Sessions scheduled in March and April to provide their input on the County's CDBG program.

#042-1T- February 11, 2023- #8061

**PY2023 Community Development Block Grant
(CDBG) Allocation Program Public Hearing No. 2 for
Trumbull County, Ohio**

**WHAT: PY2023 CDBG Community
Development Allocation Program
Public Hearing No. 2**

**WHERE: Howland Township
Administration Building
205 Niles Cortland Rd. NE
Warren, Ohio 44484**

WHEN: Tuesday, May 23, 2023 at 6:00PM

**Please Post Information on the Public Hearings in an
Accessible Location to Encourage Public Participation**

9005

Legal & Public Notices

PUBLIC NOTICE**NOTICE OF PUBLIC HEARING #2 FOR THE TRUMBULL COUNTY
PY2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLO-
CATION PROGRAM - B-F-23-1CS-1**

Trumbull County intends to apply to the Ohio Department of Development for funding under the Community Development Block Grant (CDBG) Allocation Program, a federally-funded program administered by the state. The county is eligible for \$578,000 for two (2) Program Years 2023-24 combined in CDBG Community Development Allocation funding, provided the county meets applicable program requirements. On February 21, 2023, the county conducted its first public hearing to inform citizens about the CDBG program, how it may be used, what activities are eligible, and other important program requirements.

Based on both citizens input, applications received, the Community Development Implementation Strategy Meeting discussions and local officials' assessment of the county's needs, the county is proposing to undertake the following CDBG activities in Program Years 2023 and 2024:

PY2023 CDBG Community Development Allocation Grant Program -
\$578,000

1. Public Facilities and Improvements Activity, Howland SCOPE Center Improvements Project, Howland, Ohio, Low- and Moderate-Income Limited Clientele Seniors - \$271,100.00
2. Public Facilities and Improvements Activity, Emmanuel Community Care Center Window and Masonry Improvements Project, Girard, Ohio, Low- and Moderate-Income Limited Clientele Homeless & Disabled - \$96,610.00
3. Public Facilities and Improvements Activity, Girard Multi-Generational Center Gym Roof Improvements Project, Girard, Ohio, Low- and Moderate-Income Limited Clientele Seniors - \$94,690.00
4. Fair Housing and Administration - \$115,600.00

A second public hearing will be held Tuesday, May 23, 2023, at 6:00 p.m. at the Howland Township Administration Building located at 205 Niles Cortland Road, N.E., Warren, Ohio 44484 to give citizens an adequate opportunity to review and comment on the county's proposed CDBG application, including proposed activities summarized above, before the county submits the application to the Ohio Department of Development on or before June 14, 2023.

Citizens are encouraged to attend this meeting on Tuesday, May 23, 2023, at 6:00 p.m. to express their views and comments on the county's proposed CDBG application. We will begin at 6:00 p.m. with an overview of the CDBG Community Development Allocation Program covered under the Second Public Hearing.

Please contact the Trumbull County Planning Commission weekdays between 8:00 a.m. and 4:00 p.m. at 330-675-2480 if you have any questions or would like additional information.

BY ORDER OF THE TRUMBULL COUNTY COMMISSIONERS:

Denny Malloy, President
Mauro Cantalamessa
Niki Frenchko
By: Paula Vivoda-Klotz, Clerk
#132- 1T- May 12, 2023- #8356



Julie M. Green
Director

TRUMBULL COUNTY PLANNING COMMISSION

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August 31, 2023

TO: Denny Malloy, President
Board of Trumbull County Commissioners

FROM: Julie M. Green, Director *JMG*
Trumbull County Planning Commission

SUBJECT: Authorize Renewal of the Citizen Participation Policy for Trumbull County's
Community Development Block Grant Program for Program Year 2023

A request to the Board of Trumbull County Commissioners to authorize the renewal of the attached Citizen Participation Policy for PY2023. The Citizen Participation Policy is a required element of the county's Community Development Block Grant (CDBG) Program. The Trumbull County Planning Commission is responsible for carrying out public outreach activities related to the CDBG Program. The policy ensures that all persons living in Trumbull County have access to information pertaining to CDBG programs, particularly those programs that target low- and moderate-income persons. In addition, a detailed procedural process is defined within the policy for registering citizen complaints. All of the referenced documents in the Citizen Participation Policy can be viewed at the offices of the Trumbull County Planning Commission, 185 East Market Street, 2nd Floor, Suite A, Warren, Ohio 44481 between the hours of 8:30 a.m. and 4:30 p.m. daily, except on legal holidays and weekends. This policy takes effect on September 1, 2023, for program year 2023 and extends through August 31, 2024. The Citizen Participation Policy is an annual policy that is reviewed, revised and renewed each program year.

If you have any questions or need more information, please contact this office.

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Attachments